



ESTES VALLEY
LIBRARY

Computer & Technology Class

Store Family Memories with Google Photos

In this class we'll learn about:

- What is Google Photos?
- Syncing photos from my device
- Deleting Photos
- Sharing Photos
- Organizing with Albums



What is Google Photos?

Free, unlimited cloud storage of your photos

See your pictures anywhere:

- on Android and Apple devices with the Google Photos app
- on any computer at photos.google.com

Must be connected to Internet & have a secure password that won't be forgotten

Your pictures are private until you choose to share and always backed up

Syncing Photos from my device

Mobile Device:

- Install the Google Photos app from the App Store / Play Store
- Sign in with your Google (Gmail) account
- Whenever you open the Google Photos app, you'll see all the photos and videos on your device. They sync automatically.

Computer:

Open a web browser (Chrome, Edge, Safari, etc.) and go to photos.google.com.
Sign in with your Google (Gmail) account.
Click Upload in top, right and choose photos from your computer to sync



Deleting Photos

WARNING: Photos you move to the trash will be moved to the trash anywhere else you use Google Photos. For example, if I delete a photo on my computer at photos.google.com, it will also be deleted from my phone.

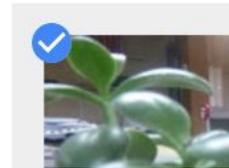
Mobile Device:

Touch and hold a photo that you want to move to trash
Select any other photos you want to trash
At the top, right tap Trash



Computer:

Hover over a photo that you want to move to trash
Click the circle with check mark to select
Select any other photos you want to trash
At the top, right tap Trash



Sharing Photos

Mobile Device:

Touch and hold a photo that you want to share
Select any other photos you want to share
At the top, right tap the share button
Type or tap email addresses to share by email



iPad and iPhone Share button

Computer:

Hover over a photo that you want to share
Click the circle with check mark to select
Select any other photos you want to share
At the top, right click the share button
Type or click email addresses to share by email



Android and Computer Share button

Organizing with Albums

Mobile Device:

Touch and hold a photo that you want to add to a new album
Select any other photos you want to add to the album
At the top, right tap the Add button
Give your album a title
Tap the check mark for Done
See your albums by tapping Albums at bottom of screen



Computer:

Hover over a photo that you want to add to a new album
Click the circle with check mark to select
Select any other photos you want to add to the album
At the top, right click the Add button
Give your album a name
Click the check mark for Done
See your albums by clicking Albums on left side of screen

